

MIT Student High Risk Policy Waiver Application

Page 1

This application must be completed if an MIT undergraduate or graduate student wishes to travel to a country or region that is listed on MIT's Travel Risk Policy with a designated warning of high or extreme.

Application should be submitted as soon as possible, but no later than 3 weeks prior to estimated departure date (or date by which student must confirm travel arrangements).

All required documentation should be submitted to the [High Risk Travel Review Committee](#). The committee will review your request and supporting materials and advise the appropriate Dean (Undergraduate Education or Graduate Education) and Chancellor for final recommendation.

Step 1: Provide signed [travel waiver](#):

Step 2: Please answer questions below

Student Name:	E-mail:
Department:	Program (If applicable):
Country (ies) visiting:	Exact Dates of Travel:
Travel Risk Policy Warning level:	Date of Dept. of State or CDC Warning with date:

1. Purpose of Travel

- Please provide your academic rationale for travel to this particular location, and why an alternative location could not be chosen.

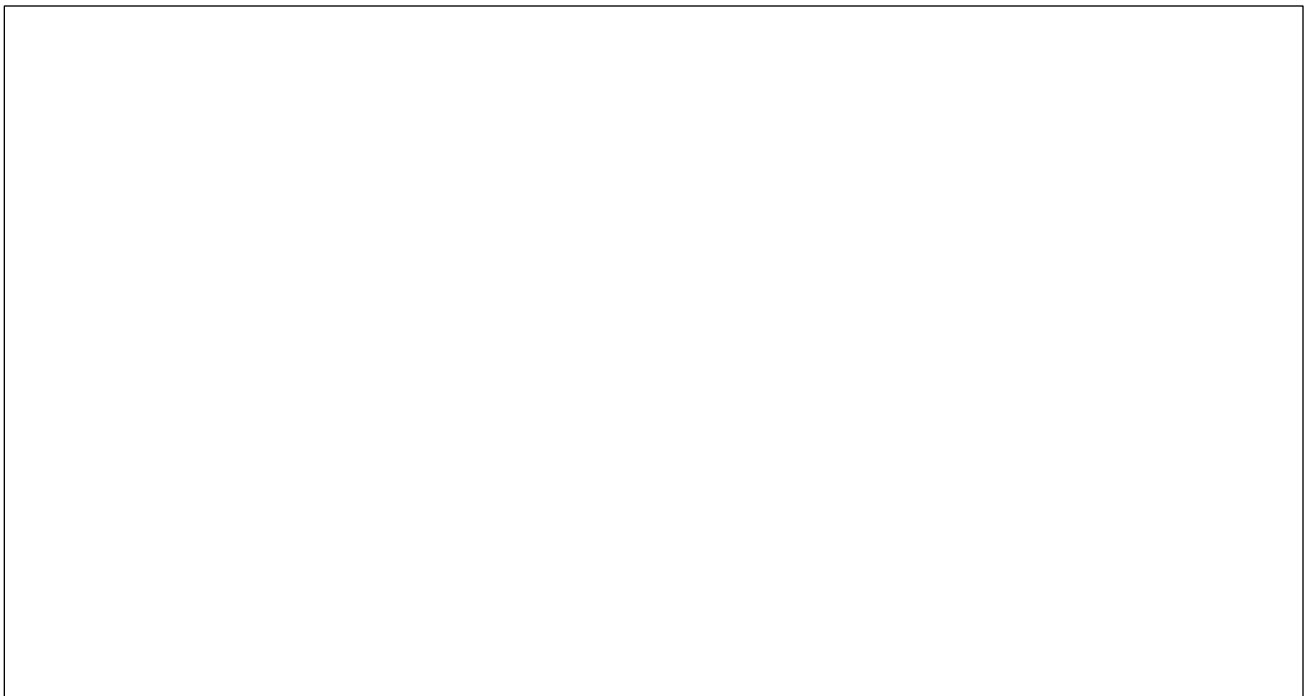
MIT Student High Risk Policy Waiver Application

Page 2

2. Itinerary Details

Please provide specific details of your trip including:

- What region(s) of the country will you be traveling? (Please include a map depicting the area.)
- What is your level of familiarity with this location and culture? If there has been recent unrest in the country please indicate how far that region is from where you are staying.
- Who and what are your local resources and hosts/sponsors in country?
- Identify the modes of transportation to be used.
- Accommodations: provide the specific location address or anything of particular importance. (I.e. – my hotel is across the street from the US Embassy). Also identify if your hotel provides any type of security measures?



Step 3: Review Security and Medical Information for chosen country

Please review the health, safety and security information and advice provided for the country you are traveling by using the [U.S. Department of State](#) and [ISOS](#) websites. Please provide a printout of your findings with this application. At your request, the MIT Insurance Office can provide support as well as set up a call with an ISOS security expert if you have any questions.

Step 4: Provide Letter of Support from Department Head and Sponsoring Faculty Member

Please have your sponsored faculty member **and** department head provide a letter or email supporting your decision to travel to chosen country.

MIT Student High Risk Policy Waiver Application

Page 3

Step 5: If requested, participate in meeting with Chancellor or Dean

The Chancellor or Dean may want to have a sit down meeting with you to further discuss your reason for travel to high-risk country.

Step 6: Review Health Coverage

Please confirm health plan covers travel to designated country. Make appointment with MIT Medical [Travel Clinic](#) or your own primary care physician for advice, immunizations and specialized medications to ensure a healthy trip.

Step 7: CDC Warning (Center for Disease Control and Prevention)

If the warning comes from the CDC please set up meeting with MIT Medical [Travel Clinic](#) to discuss specific details regarding warning.

If A Waiver Is Granted you will required to provide the following information:

- Please provide personal and emergency contact information while in country including address, phone number and email address to Sarah Voigt (svoigt@mit.edu) in the Insurance Office as well as the Office of the Dean for Undergraduate Education (TBD) or Office of the Dean for Graduate Education (Jessica Landry, 617-253-1958, jlandry@mit.edu)
- Provide contact information for trusted in-country colleague or contact.
- We recommend all US students register with Department of State Smart Traveler Enrollment Program. For all non-US citizens we recommend registering your travel with your local embassy.
- Plan to contact Insurance Office when you have arrived in country and when you have returned home to MIT. (svoigt@mit.edu)